



MINISTRY FOR EUROPEAN AFFAIRS AND EQUALITY
PARLIAMENTARY SECRETARY
FOR EUROPEAN FUNDS AND SOCIAL DIALOGUE

How to Apply for Funding

Establishing an Investment Project

Interested Enterprises must identify the investment project they wish to undertake. Once the investment project is established, Enterprises should determine which Grant Scheme is best suited for the said investment project and whether the Enterprise is eligible for such assistance.



Enterprises are encouraged to develop a Business Plan, with a clear and coherent work plan for the duration of the project. It is suggested that the work plan also includes the durability period to ensure compliance with the durability requirements of assisted projects as outlined in the Guidance Notes for the respective Grant Scheme.

One may wish to consider applying for assistance to develop the Business Plan under the SME Consultancy Services Grant Scheme.

The Application Process

Enterprises must check whether there are open calls under the Grant Scheme identified as being best suited for the investment project to be undertaken.

Participants are encouraged to develop a good level of understanding of the Guidance Notes, Notes to Applicants and other relevant documentation issued by the Measures and Support Division.

Applicant Enterprises are required to fill in the online application form on <https://www.sfd.gov.mt/application/Login.aspx>. A sample application form document has been developed to enable prospective applicants to familiarise themselves with the different sections of the application form prior to accessing the online form. The Notes to Applicants Document should be consulted as this provides a step-by-step guide on the requirements of the application including information on the documentation required and what each section of the application form entails. Applicant Enterprises must ensure to also submit all the documents and declarations listed in the Guidance Notes, such documentation is to be uploaded on the application platform and submitted online. Application received will be forwarded to the Selection Committee after the closing date, in the case of competitive calls, or after each cut-off date, in the case of open rolling calls.



Evaluation Process

The evaluation process is divided into two parts. The first is the Gateway Criteria, the minimum eligibility requirements which must be met in order that any application may be considered further, and then Selection Criteria, specific to each scheme. The Evaluation Process may take a number of months.



Grant Agreement

Successful Applicants are informed in writing. The Measures and Support Division will then draw up a Grant Agreement in which all eligible activities are defined as well as the project duration, budget, rates and costs. The Grant Agreement will also outline the Beneficiary's as well as the Intermediate Body's rights and obligations. Once the Grant Agreement is signed, the Beneficiary may commence works on the agreed upon activities.

Contact Details

For more information regarding the Business Enhance Grant Schemes, kindly contact the Measures and Support Division.

Address: Measures and Support Division
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Telephone Number: 22001142

Email: msd.meae@gov.mt

Website: www.businessenhance.gov.mt or
www.eufunds.gov.mt

BUSINESS ENHANCE



Operational Programme I - European Structural and Investment Funds 2014-2020
"Fostering a competitive and sustainable economy to meet our challenges"
Aid Scheme part-financed by the European Regional Development Fund
Co-financing rate: 80% European Union; 20% National Funds

